

EMPLOYMENT OPPORTUNITY



WOLASTOQEY NATION IN NEW BRUNSWICK

Matawaskiye • Neqotkuk • Wotstak • Pilick • Sitansisk • Welamoktok

Impact Assessment Coordinator

Term: Seven months with the ability to renew.

Overview:

The Wolastoqey Nation in New Brunswick (WNNB) provides high-quality scientific analysis and technical support to New Brunswick's six Wolastoqey communities on resource development matters that impact Aboriginal and Treaty Rights. Our organization strives to protect these Rights and the natural resources on which they rely. Since our inception in 2017, WNNB has built a passionate and highly motivated team of technical and legal experts and a workplace that values interdisciplinary collaboration. To learn more about our organization, please visit wolastoqey.ca.

WNNB hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply; however, qualified Indigenous applicants will be given priority in accordance with the Aboriginal Employment Preference policy of the Canadian Human Rights Commission. Please self identify.

The Wolastoqey Nation in New Brunswick is currently seeking to fill the position of Impact Assessment Coordinator to support the Impact Assessment Manager.

The successful candidate will be responsible for the day-to-day correspondence and management of environmental impact assessments. They will provide strategic direction based on technical review of EIAs, and other reports to the Impact Assessment Manager.

Key Responsibilities:

- Review registered provincial and federal Impact Assessment projects and plans to ensure protection of Wolastoqey Aboriginal and Treaty rights, including Aboriginal title
- Coordinate responses to projects that do not require IA registration
- Coordinate WNNB's review of and responses to Impact Assessment registrations, associated addendums including other regulatory documents
- Obtain feedback on Wolastoqey position and advise the Impact Assessment Manager
- Coordinate and attend project related meetings with Government, proponents and proponent consultants
- Prepare reports, briefing and other documents for the Impact Assessment Manager, Legal and Governance Advisor, Consultation Director, Chiefs and communities as required
- Prepare presentations, newsletters, information packages etc., in collaboration with the RDCCs, for dissemination of information to the Wolastoqey communities
- Prepare Impact Assessment submissions and recommendations for projects
- Maintain detailed records of all consultation referrals for Impact Assessments and their status
- Act as a resource person on Impact Assessments for Wolastoqey members and others
- Other tasks as directed by the Legal and Governance Advisor, Consultation

Qualifications and Attributes:

- Post-secondary degree or equivalent experience in a relevant field: (Environmental Management, Biology, Ecology, Forestry, Sciences, Engineering)
- Familiarity with legislation, particularly the federal Canadian Environmental Assessment Act and the provincial Environmental Impact Assessment regulations
- Familiarity with legal decisions that affect Indigenous land and culture in Atlantic Canada
- Demonstrated ability to manage complex projects
- Maintain excellent records and confidentiality
- Ability to communicate clearly and effectively (written, oral, visual)
- Familiarity with Microsoft Office software and a variety of video-conferencing software (MS Teams, Zoom, Google Meetings).
- Valid Class 5 driver's license and willingness to travel regionally (where and when pandemic restrictions allow).

Also considered an asset;

- Knowledge of New Brunswick's Indigenous peoples and their concerns regarding environment and culture, and/or experience working with Indigenous communities
- Experience with preparing and managing funding/grant applications
- Experience maintaining strong working relationships with clients, government, and industry

Note: Personal suitability will also be considered during the hiring process. WNNB may consider candidates that initially may not have all the experience and knowledge requirements. In that case, training and development opportunities will be identified for the candidate's long-term success.

Remuneration is commensurate with qualifications and experience the salary range is \$45,000 - \$75,000. Wolastoqey Nation in New Brunswick offers competitive salary and benefits to our employees Working location is Kchikhusis Commercial Centre, St. Mary's First Nation, New Brunswick.

(Due to the COVID-19 pandemic and limited office space, the successful candidate may need to work remotely for a period)

Applications should be submitted in confidence via email, with the subject line "Impact Assessment Coordinator" to: human.resources@wolastoqey.ca. or [indeed.com](https://www.indeed.com). The deadline for applications is September 6, 2021.

Disclaimer:

The Wolastoqey Nation in New Brunswick reserves the right to refuse any and all applications for employment at any time during the hiring process.